



## OFFICE OF HOMELAND SECURITY

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### GRANT MANAGEMENT MEMORANDUM

2008-004

**Date:** February 26, 2008

**To:** To Eligible Subgrantees and Interested Parties

**From:** Grants Management Division

**RE:** Fiscal Year 2008 Urban Areas Security Initiative-Nonprofit Security Grant Program  
**Additional Training Workshops**

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The Governor's Office of Homeland Security (OHS) is pleased to announce a series of training workshops covering proper Investment Justification preparation for and submittal to the Fiscal Year (FY) 2008 Urban Areas Security Initiative (UASI) Nonprofit Security Grant Program (NSGP). Since space is limited, please notify OHS staff as soon as possible to reserve a space.

### Investment Justification Workshop Dates and Locations

**Tuesday, March 11**

Office of Emergency Services Headquarters Facility  
Media Room  
3650 Schriever Avenue, Mather CA 95655  
10:00am -12:00pm

**Wednesday, March 12<sup>th</sup>**

Jewish Community Center of the East Bay  
Theater Room  
1414 Walnut Street, Berkeley CA 94709  
9:30am -11:30am

**Thursday, March 13**

Sinai Temple  
Elikann Room  
10400 Wilshire Blvd, Los Angeles CA 90024  
2:00pm - 4:00pm

**Friday, March 14**

United Jewish Federation of San Diego County  
Large Board Room  
4950 Murphy Canyon Road, San Diego CA 92123  
10:00am -12:00pm

## Workshop Agenda

The workshops will run two hours and include a presentation as well as a question and answer session. Attendees will learn how to successfully complete and submit an Investment Justification for the FY 2008 NSGP. This will include:

- How to effectively use the provided Investment Justification Template
- How to submit the Investment Justification to the Office for Domestic Preparedness Secure Portal
- What is new to the NSGP in FY 2008
- How to avoid common mistakes

For further information or to RSVP, please contact Martin Von Gnechten at [Martin.Gnechten@ohs.ca.gov](mailto:Martin.Gnechten@ohs.ca.gov) or (916) 322-1511

Sincerely,

A handwritten signature in blue ink, appearing to be 'L. Davis', with a horizontal line at the end.

**Larry M. Davis**

Deputy Director  
Grants Management